

Pedal Power ACT Inc. Annual General Meeting 2022
Tuesday 22 March 2022, commencing 7:30 pm
At the Southern Cross Club, Woden ACT

AGENDA

1. Open AGM

2. Introduce Board members for last year

Rosemary Dupont (President), Linda Laker (Secretary), Alan Tse (Treasurer), John Widdup, Julie Polson, and Lynne Prentice, Amanda Day (co-opted)

3. Receipt of proxy and voting forms

Proxy and voting forms brought to the meeting are to be handed to the chair at the beginning of the meeting

4. Apologies for non-attendance

Attendees to complete attendance sheet

5. Guest speaker: Stephen Hodge – Director, National Relationships at We Ride Australia

- We Ride and cycle advocacy at the national level
- National cycling issues that We Ride and partners are pushing for in the up and coming federal election
- Stromlo Forrest Park and the local advocacy to support the development of its masterplan.

6. Minutes of last general meeting

Available on the Pedal Power ACT website (www.pedalpower.org.au > About > Governance) and available at the meeting.

- Acceptance of the minutes

7. Matters arising from the minutes

8. Annual report and annual financial statement for 2021

Available on the Pedal Power ACT website (www.pedalpower.org.au > About > Governance) and available at the meeting.

- Presentation of the President's annual report for 2021
- Presentation of the Chief Executive Officer's annual report for 2021
- Presentation of the financial statement for the year ended 31 December 2021

Motion 8a: Adoption of the annual report for 2021

Motion 8b: Adoption of the annual financial statement for the year ended 31 December 2021

9. Presentation of Pedal Power ACT annual volunteer awards

9a. The Paul Truebridge Memorial Volunteer of the Year award in recognition and celebration of the outstanding effort by a volunteer in the running of Pedal Power ACT and/or promoting cycling in the community:

Julia Widdup for producing Pedal Power's magazine, *Canberra Cyclist*, and ensuring the magazine is topical, well presented and professional over the last 16 years.

9b. Event of the Year award for the event that has been successfully conducted by volunteers and/or introduced innovations to an event (new or ongoing):

Fitz's Challenge cycling event that was conducted on Sunday 12 December 2021– the third selected and advertised date due to Covid – organised by the working party of Clem Tozer, John Widdup, Carol Fullalove, Chuck Magee, Jan Puklowski, and Vicki Deakin and a large number of volunteers at the event on the Saturday, Sunday and Monday. The Committee worked miracles with the event this year, having kept the planning on track through changing event managers, a pandemic with multiple variants, and three lockdown-related date changes resulting in the conduct of a successful event (even with Uriarra Crossing flooded).

9c. Annemarie Driver Memorial Leadership award for the volunteer who has been a prominent and successful leader in some aspect of Pedal Power ACT activities:

Clem Tozer for, amongst other things, managing the Fitz's Challenge cycling event for the last 15 years and before that being on the Fitz's Challenge working party for a few years.

9d. Volunteer Service Recognition awards in recognition of giving excellent service to Pedal Power ACT and/or the cycling community in general:

The Advocacy electorate based team leaders in 2021, viz:

- **John Widdup** and **Mike Watson** for leading the Kurrajong advocacy team including helping secure additional funding for the Garden City Cycle Route.
- **Richard Bush:** For leading the Murrumbidgee advocacy team including successfully advocating for raised crossings in hazardous locations across the electorate and for or crunching the budget numbers for Pedal Power ACT's 2021-22 Budget Submission.
- **Harvey Bell** for leading the Brindabella advocacy team including helping secure funding for the Sulwood Drive shared path and improvements to Lake Tuggeranong foreshore.
- **Gregg Berry** for leading the Yerrabi advocacy team including helping secure additional funding for active travel links into the Gungahlin Town Centre, and improvements to cycling at Yerrabi Pond.
- **Rob Dalitz** for leading the Ginninderra advocacy team including helping secure additional funding for cycling infrastructure in Belconnen.

Mark Boast for leading the Participation and Environment team and ongoing advocacy for a safer cycling environment across the ACT.

Jeff Ibbotson for leading the Participation and Environment team and advocating for safety improvements in Woden.

Roger Bacon for providing ongoing advocacy research as well as compiling and distributing the Cycling News Roundup to a broad audience each week.

Michael Shiel for crunching the budget numbers for Pedal Power's 2021-22 Budget Submission.

Sarah Todd for securing cycling improvements to Telopea Park and Lonsdale Street.

David Wilson for taking the reins of Pedal Power ACT's advocacy inbox, managing the flow of tasks into the inbox, ensuring Pedal Power ACT's ongoing success in shaping a better cycling

environment across Canberra that was achieved while concurrently co-leading the Brindabella advocacy team, which helped secure significant funding for cycling infrastructure in Tuggeranong.

10. Election of Board members

The Board consists of up to six Members and up to two other persons, who may or may not be Members, if co-opted by the Board at a Board meeting.

Nominations closed 15 February 2022 and the Chair may accept nominations at the meeting.

Board members elected at AGM 2020 for three years and continuing in office:

John Widdup
Linda Laker

Board members elected at AGM 2021 for three years:

Julie Polson (continuing in office)
Rosemary Dupont (resigning)

Election vote Item 10a: Election of two members of the Board to serve for three years

Nominated:

Amanda Day
Jill Walker

(Biographies are in Attachment A at the end of the agenda):

Election vote Item 10b: Election of one member of the Board to serve for one year (to replace member who has resigned)

Nominated:

Paris Lord

(Biography is in Attachment A at the end of the agenda)

11. Election of President

The President is elected for one year from amongst those continuing on the Board and elected at the meeting

Rule 43 says 'A member may not hold the office of President for more than three consecutive years'.

Election vote Item 11b: Election of President for one year from those elected to the Board (continuing and at this AGM)

Nominated: Julie Polson

(Biography is in Attachment A at the end of the agenda)

12. Appointment of public officer

Luke Wensing is currently the Public Officer and is prepared to continue in that role.

13. Motions on notice to change the Pedal Power ACT Inc. Rules

The existing Rules are available on the Pedal Power ACT website (www.pedalpower.org.au > About > Governance).

The changes to the current rules proposed in the following motions (13a and 13b) are detailed in Attachment B at the end of the agenda.

Motion 13a. That rules 10 to 19 'General membership' be deleted and replaced with the following:

Membership
General membership

10. The Board of Pedal Power may, from time to time, determine the classes, types and periods of membership and the membership fee for each class.
11. An applicant for membership of Pedal Power is to complete an application for membership and pay the current applicable membership fee.
12. An applicant becomes a member of Pedal Power once Pedal Power receives the applicable membership fee, and any joining fee, and the applicant's name is entered on the Register of Members.
13. Upon becoming a member, the member agrees to abide by the provisions of these rules, and any policies formulated under these rules. The member may vote on resolutions and at elections so long as the member is 18 years of age or over.
14. A member may resign at any time by writing to Pedal Power's current postal or membership email address.
15. A member who resigns under rule 14 ceases to be a member when his or her name is removed from the Register of Members.
16. Subject to rules 25 and 26 a member shall cease to be a member if he or she does not renew membership and pay the applicable membership fee.
17. The rights, privileges and obligations of membership are not transferable.
18. Pedal Power or a member shall not bear any responsibility for the safety or wellbeing of any member.
19. Every member engages in any Pedal Power activity entirely at his or her own risk.

Motion 13b. That rules 25 to 28 'Membership fees and members' liabilities' be deleted and replaced with the following:

Membership fees and members' liabilities

25. The rate of membership fee for each class of members, may be set at a meeting of the Board.
26. Different membership fees may be fixed for different classes of membership.
27. For each annual membership, the annual membership fee of a new member initially, is for a period of one year from the date the member's name is entered on the Register of Members and each subsequent annual membership fee covers subsequent periods of one year. The Board may from time to time allow multi-year payments for membership. For any other period of membership, the applicable membership is for the period specified on the application for membership and membership commences from the date the member's name is entered on the Register of Members.
28. The liability of a member to contribute towards the payment of Pedal Power's debts and liabilities or the costs, charges and expenses of its winding up is limited to the amount (if any) unpaid by the member in relation to membership, unless the debt etc has been incurred through the unauthorised action of that member.

14. Other motions on notice

Substantive motions that are not on notice cannot be addressed.

15. Close AGM

16. Open discussion session

17. Close discussion session and retire for refreshments

Attachment A

Board nominee biographies



Amanda Day

Amanda is an experienced work health and safety and public administration expert with technical qualifications in public health and risk management. Through twenty years in the public service Amanda has used her high-level skills in program development, regulation, team leadership and risk management, including influencing behavioural change in a public health context. Amanda learnt to ride as an adult through an ACT Government program in 2013 and has since been an active member of Pedal Power, enjoying many social rides and trips. Amanda has experience on committees supporting the ACT Community Dog Club and the Commonwealth Safety Management Forum.



Dr Jill Walker

Jill is a semi-retired economist, who has spent most of her career working in the field of competition law and economics. She has experience in public sector governance, serving for over a decade as a Commissioner of the Australian Competition and Consumer Commission and then the New Zealand Commerce Commission. She also served as Chair of the International Air Services Commission and as a Vice President of the OECD's Competition Committee. She currently sits as a Member of the Australian Competition Tribunal. As well as her professional experience, Jill has previously served in a voluntary capacity on the committees of various sporting, childcare and educational committees, including performing the roles of Treasurer and Secretary at different times.

Jill has been riding bicycles for 60 years, as a child, a commuter and a competitor (BMX racing). She now enjoys the various Pedal Power social rides and is an accredited ride leader.



Paris Lord

Paris (he/him) has more than twenty years experience in communications, marketing, politics and journalism roles in Australia and East Asia. He has worked for entities including the Australian National University, Department of Foreign Affairs and Trade in Shanghai, and China Radio International's English service in Beijing. His volunteer roles in Canberra have included being Belconnen convenor for sustainability group SEE-Change, and a communications advisor for Manning Clark House Inc.

Paris started #CanberraByBike on MeetUp in 2021 to try making friends and showing people how they can see the capital differently during the pleasure of a leisurely cycle. The group has grown to more than 180 members, and runs regular, slow, guided tours of various locations across the ACT. He joined Pedal Power in 2020 and has been part of its advocacy team since 2021. He tweets about bikes and birds far too much, @parislord.



Julie Polson

Julie Polson is a casual cyclist is keen to promote cycling to females. She has been on the Pedal Power ACT Board since late 2018. Julie had an extensive career in the Federal Government as a senior executive working in the fields of information technology, data analysis, finance and policy. She has a wealth of knowledge to offer Pedal Power, enjoys meeting people and working as part of a team. Julie will work to ensure Pedal Power operates to obtain the best outcomes for its members.

Attachment B

Changes to the Rules as proposed in the Agenda Item 13

Membership

General membership

10. The Board of Pedal Power may, from time to time, determine the classes, types and periods, of membership ~~and any applicable joining fee~~ and ~~annual~~ the membership fee for each class.
11. An applicant for membership of Pedal Power is to complete an application for membership and pay ~~any joining fee~~ and the current ~~annual~~ applicable membership fee.
12. An applicant becomes a member of Pedal Power once Pedal Power receives the ~~annual~~ applicable membership fee, and any joining fee, and the applicant's name is entered on the Register of Members.
13. Upon becoming a member, the member agrees to abide by the provisions of these rules, and any policies formulated under these rules. The member may vote on resolutions and at elections so long as the member is 18 years of age or over.
14. A member may resign at any time by writing to Pedal Power's current postal or membership email address.
15. A member who resigns under rule 14 ceases to be a member when his or her name is removed from the Register of Members.
16. Subject to rules 25 and 26 a member shall cease to be a member if he or she does not renew membership and pay the ~~annual~~ applicable membership fee.
17. The rights, privileges and obligations of membership are not transferable.
18. Pedal Power or a member shall not bear any responsibility for the safety or wellbeing of any member.
19. Every member engages in any Pedal Power activity entirely at his or her own risk.

Membership fees and members' liabilities

25. The ~~annual~~ rate of membership fee for each class of members, ~~and any joining fee~~, may be set at a meeting of the Board.
26. Different membership fees may be fixed for different classes of membership.
27. ~~The~~ For each annual membership the annual membership fee, ~~and any joining fee~~ of a new member initially, is for a period of one year from the date the member's name is entered on the Register of Members and each subsequent annual membership fee covers subsequent periods of one year. The Board may from time to time allow multi-year payments for membership. For any other period of membership, the applicable membership is for the period specified on the application for membership and membership commences from the date the member's name is entered on the Register of Members.
28. The liability of a member to contribute towards the payment of Pedal Power's debts and liabilities or the costs, charges and expenses of its winding up is limited to the amount (if any) unpaid by the member in relation to membership, unless the debt etc has been incurred through the unauthorised action of that member.