

Pedal Power ACT Inc. Annual General Meeting 2022
Tuesday 28 March 2023, commencing 6.00 pm
At Room 8, Level 2, 20 Genge Street, Civic, ACT

AGENDA

1. Open AGM

2. Introduce Board members for last year and the Executive Director

Board members:

Julie Polson (President), Linda Laker (Secretary), Jill Walker (Treasurer), Amanda Day, Paris Lord and John Widdup

Executive Director:

Simon Copland (commenced in October 2022 having taken over from Ian Ross)

3. Receipt of proxy and voting forms

Proxy and voting forms brought to the meeting are to be handed to the chair at the beginning of the meeting.

4. Apologies for non-attendance

Attendees to complete attendance sheet

5. Guest speaker: Ms Kate Lundy – ‘How cycling can boost tourism and tackle congestion in the ACT’

NRMA Non-Executive Director – Mann Region
(*Biography is in Attachment A at the end of the agenda*)

Kate will present on a report, released by the NRMA and Pedal Power, which highlights how peak-hour congestion and parking in the ACT could significantly improve by increasing the number of people who cycle to work. Kate will address how increasing cycling rates are good for all road users and how Pedal Power and the NRMA will continue to work together in the future to boost cycling infrastructure.

6. Minutes of last general meeting

Available on the Pedal Power ACT website (www.pedalpower.org.au > About > Governance) and available at the meeting.

- Acceptance of the minutes

7. Matters arising from the minutes

8. Annual report and annual financial statement for 2022

Available on the Pedal Power ACT website (www.pedalpower.org.au > About > Governance) and available at the meeting.

- Presentation of the President’s annual report for 2022
- Presentation of the Executive Director’s annual report for 2022
- Presentation of the financial statement for the year ended 31 December 2022

Motion 8a: Adoption of the annual report for 2022

Motion 8b: Adoption of the annual financial statement for the year ended 31 December 2022

9. Presentation of Pedal Power ACT annual volunteer awards

9a. The Paul Truebridge Memorial Volunteer of the Year award in recognition and celebration of the outstanding effort by a volunteer in the running of Pedal Power ACT and/or promoting cycling in the community:

Roger Bacon who has, amongst other things, compiled and produced the weekly Cycling News Roundup, comprising links to cycling articles from Canberra, Australia and the world to go to thousands of recipients, for seven years and has been a stalwart in the Pedal Power ACT advocacy activities. Unfortunately for us, he is stepping down from producing the Cycling News Roundup.

9b. Event of the Year award for the event that has been successfully conducted by volunteers and/or introduced innovations to an event (new or ongoing):

Big Skills for Small Bikes – and the principal trainers **Wendy Studman** and **Robert Brunato**

9c. Annemarie Driver Memorial Leadership award for the volunteer who has been a prominent and successful leader in some aspect of Pedal Power ACT activities:

For their work with the Team App set-up and arrangements and its use for social rides culminating in the Pedal Power ACT *Team App* Policy: **Grisoula Giopoulos, Carole Fullalove,** and **Rosemary Dupont**

9d. Volunteer Service Recognition awards in recognition of giving excellent service to Pedal Power ACT and/or the cycling community in general:

Luke Wensing who has been our Public Officer for ages and ages

Alan Laird for organising the *Ride 4 Research* send-off event, and for his ongoing commitment to assisting in the Pedal Power ACT office.

Jim Lee for improvements to Pedal Power ACT's website.

For ongoing commitment to cycling advocacy: **Maurice Hermann, Mark Boast, Kip Tanner,** and **Steve Ryan**

10. Election of Board members

The Board consists of up to six Members and up to two other persons, who may or may not be Members, if co-opted by the Board at a Board meeting.

Nominations closed 15 February 2022 and the Chair may accept nominations at the meeting.

Board members elected at AGM 2020 for three years with membership expiring at this AGM and offering themselves for re-election:

John Widdup
Linda Laker

Board members elected at AGM 2021 for three years with membership expiring at AGM 2024 and continuing in office:

Julie Polson

Board members elected at AGM 2022 for three years with membership expiring at AGM 2025 and continuing in office:

Amanda Day
Jill Walker

Board members elected at AGM 2022 for one year with membership expiring at AGM 2023 and offering himself for re-election:

Paris Lord

Election vote Item 10a: Election of three members of the Board to serve for three years

Nominated:

John Widdup
Linda Laker
Paris Lord

(Biographies are in Attachment B at the end of the agenda)

11. Election of President

The President is elected for one year from amongst those continuing on the Board and elected at the meeting

Rule 43 says 'A member may not hold the office of President for more than three consecutive years'.

Election vote Item 11b: Election of President for one year from those elected to the Board (continuing and at this AGM)

Nominated: Julie Polson

(Biography is in Attachment B at the end of the agenda)

12. Appointment of public officer

Luke Wensing is currently the Public Officer and is prepared to continue in that role.

13. Motions on notice to change the Pedal Power ACT Inc. Rules

The existing Rules are available on the Pedal Power ACT website (www.pedalpower.org.au > About > Governance).

Motion 13a. Change to reflect changed reporting requirements

That the Rules be changed to meet the changed reporting requirements (now that Pedal Power ACT Inc. is a registered charity and reports to the Australian Charities and Not-for-profits Commission to the Australian Charities in lieu of ACT Registrar General) by deleting current Rule 91 and replacing with new Rule 91:

91. The Public Officer must lodge with the Australian Charities and Not-for-profits Commission (ACNC) the Annual Information Statement containing the information required by the ACNC each year.

Motion 13b. Include a requirement to respond to requests from the ACNC

That in Rule 94 add "or the Australian Charities and Not-for-profits Commission" after "Registrar General" so that it says:

94. A request from Pedal Power’s auditor or Public Officer, or from the Registrar General, or the Australian Charities and Not-for-profits Commission must be met.

Motion 13c. Tenure of office of President to be more flexible

That the Rules be changed to provide flexibility to tenure of the office of President, currently restricted to three consecutive years, in certain circumstances by deleting current Rule 41 and replacing with new Rule 41:

41. A member may not hold the office of President for more than three consecutive years unless the Board submits advice to members at the AGM where election to the office of President would be a fourth consecutive year for that member. The Board’s advice must set out why it is necessary, practical and in the best interests of Pedal Power to allow a fourth consecutive year due to the environment and circumstances facing the Board and Pedal Power.

Motion 13d. Remove reference to a joining fee that does not exist

That in Rule 12 delete the words “, and any joining fee” so that the rule says:

12. An applicant becomes a member of Pedal Power once Pedal Power receives the applicable membership fee and the applicant’s name is entered on the Register of Members.

Motion 13e. Change CEO to ED in line with current arrangements

That in Rules 29, 33, 34, 37, 39, 59, 73 and 75 delete “Chief Executive Officer” and replace it with “Executive Director”.

14. Other motions on notice

Substantive motions that are not on notice cannot be addressed.

15. Close AGM

16. Open discussion session

17. Close discussion session and retire for refreshments

Attachment A



Kate Lundy

Kate has been an NRMA director since March 2015.

Her interests and experience are in the impact of technological change in our society, community and economy and she maintains a longstanding commitment to regional development.

Kate retired as the Senator for the ACT in March 2015, having been first elected to the Federal Parliament in 1996. She was re-elected at every subsequent general election. She served as the Federal Minister for Sport and Multicultural Affairs and Minister Assisting for Industry, Innovation and the Digital Economy in the Gillard/Rudd Government.

Kate is a graduate of the Australian Institute of Company Directors.

Kate is actively involved in a number of community and sporting clubs which reflect her broad range of interests. She is also a Director of the Cyber Security Research Centre, Electro Optic Systems, the Australian Grand Prix Corporation and the National Youth Science Forum. She is also a member of the ACT Defence Industry Advisory Board.

Kate has been recognised with an Honorary Doctorate of Letters by the ANU for her contribution to policy and advocacy in the information and communication technology sector.

Attachment B

Board nominee biographies



Linda Laker

Linda has been a Board member for the last five years and secretary for three years. She has lived in Canberra for over 30 years and has always enjoyed casual leisure cycling and loves Canberra's extensive path network. Linda had an extensive public sector career after working in the private sector and running her own business in Tasmania. Linda is particularly keen to continue to contribute to Pedal Power ACT's aim of promoting cycling for fun and fitness and 'getting around' for everyone and to increase active membership. Linda will continue bring to the Board strong strategic and policy skills to contribute to Pedal Power ACT's short and long term agendas as well as financial, IT and communications experience.



Paris Lord

Paris (he/him) has more than twenty years experience in communications, marketing, politics and journalism roles in Australia and East Asia. He has worked for entities including the Australian National University, Department of Foreign Affairs and Trade in Shanghai, and China Radio International's English service in Beijing. He joined Pedal Power in 2020, has been part of its advocacy team since 2021, and was a Board member for the last year. His other volunteer roles in Canberra have included being Belconnen convenor for sustainability group SEE-Change, and a communications advisor for Manning Clark House Inc. Paris started the Canberra by Bike Design Company in 2022 which provides social rides, advice and connection. It has almost 500 members on MeetUp and welcomes all people of all ages and abilities who want to experience the capital differently during the pleasure of a leisurely cycle.



Julie Polson

Julie Polson is a casual cyclist keen to promote cycling to females. She has been on the Pedal Power ACT Board since late 2018 and President for the last year. Julie had an extensive career in the Federal Government as a senior executive working in the fields of information technology, data analysis, finance and policy. She has a wealth of knowledge to offer Pedal Power, enjoys meeting people and working as part of a team. Julie will continue to work to ensure Pedal Power operates to obtain the best outcomes for its members.



John Widdup

John has been on the Board (and the previous Council and Management Committee) for some considerable time and for six of those years was President (2006-2008 and 2009-2011) and Vice President for five years (including 2019). He is an enthusiastic recreational and transport bicycle rider who enjoys cyclo-touring locally and internationally. According to his wife, he has too many bikes as there are insufficient hooks in the bike shed. John has assisted in furthering the aims and objectives of Pedal Power ACT and its members, running rides, tours and events and doing advocacy work. John has assisted in ensuring the organisation is a viable and financially secure organisation. In his other life, John was a civil engineer. He considers that he can continue to serve Pedal Power ACT and members effectively as a Board member.