



Pedal Power ACT Inc

Assessment of Social Ride Leader

Date of Assessment.....

Candidate name: _____

Candidate email: _____

Candidate has demonstrated that she/he/they has or can—	Assessor 1	Assessor 2	Comments
1. Successfully led two Pedal Power ACT social rides under supervision.	Yes/No	Yes/No	
2. Develop and lead an additional test ride without supervision.	Yes/No	Yes/No	
3. Effectively brief riders at the start of a ride.	Yes/No	Yes/No	
4. Ensure riders have signed into the TeamApp and they have been marked off and the data saved. This will need to be done under supervision by an accredited ride leader.	Yes/No	Yes/No	
5. Present a calming and competent demeanour during a ride.	Yes/No	Yes/No	
6. Manage experienced/weaker/inexperienced riders during a ride (grouping riders, using tail end riders, shepherding riders, checking speed, etc).	Yes/No	Yes/No	
7. Handle stragglers effectively during a ride.	Yes/No	Yes/No	
8. Regroup throughout a ride as necessary and appropriate to the nature of the ride and skills of the riders.	Yes/No	Yes/No	
9. Keep account of all riders and take appropriate steps to find any missing participants while still managing the group.	Yes/No	Yes/No	
10. Describe the next section of a ride, navigation requirements, hazards and regrouping points during a ride.	Yes/No	Yes/No	

11. Use way-markers where appropriate.	Yes/No	Yes/No
12. Adequately manage riders leaving the ride early.	Yes/No	Yes/No
13. Properly and effectively manage all injuries, crashes etc occurring on a ride.	Yes/No	Yes/No
14. Provide or arrange for minor mechanical assistance for riders on a ride.	Yes/No	Yes/No
15. Read and understand the Social Ride Leader Handbook. For instance, can a PP member 18 years or younger participate in a PP social ride?	Yes/No	Yes/No
16. Read and understand the Pedal Power ACT incident reporting requirements (as provided on the web site).	Yes/No	Yes/No
17. Read and understand the Pedal Power ACT insurance arrangements sufficient to advise riders about the insurance.	Yes/No	Yes/No

RESULTS:

Assessors' comments (Must be present at the time of the Assessment):

Assessment

Candidate assessed against the Pedal Power ACT ride leader assessment checklist and deemed to:

- meet the assessment requirements and is suitable to be a Pedal Power ACT social ride leader
- not meet assessment requirements (see comments for details of ways to improve).

Signed:

Assessor 1: Name Signature:
Date:

Assessor 2: Name Signature:
Date:

Candidate's statement of acceptance

- I accept the assessment decision and agree that the process was valid and fair.
- I wish to appeal against the assessment decision.

Candidate's comments:

Candidate's signature:

Candidate's Privacy Pledge for Riders' Personal Information

To help make good the privacy protections that Pedal Power affords to everyone who engages with Pedal Power (refer Privacy Policy at <https://www.pedalpower.org.au/Privacy/>), for my part **I pledge to—**

- Complete the TeamApp attendance list and save in a timely fashion.
- Ensure email addresses and other contact information is not shared without consent and is used only in support of membership activities.
- So that privacy is maintained, not disclose personal information to anyone other than Pedal Power except in a medical emergency.
- Protect information about a health condition or disability by only disclosing it in a medical emergency to an attending health professional and only if the person who volunteered the information is unconscious or incoherent.
- Ensure that I comply with Pedal Power ACT's privacy policy and procedures as set out in Board protocols, staff guidelines, or the Ride Leaders' Manual as the case may be.
- Call on Pedal Power's Privacy Officer for any assistance that I may need in interpreting this Pledge in particular situations.
- Take the time to apply these commitments to all that I do when handling personal information.

Candidate's signature: **Date:**

PLEASE PROMPTLY RETURN FULLY SIGNED ASSESSMENT FORM (scanned or a good quality photograph) TO:

Admin@pedalpower.org.au