

Pedal Power ACT Inc. Annual General Meeting 2024
Tuesday 26 March 2024, commencing 6.00 pm
At Room 8, Level 2, 20 Genge Street, Civic, ACT

AGENDA

1. Open AGM

2. Introduce Board members and the Executive Director

Board members:

Julie Polson (President), Linda Laker (Secretary), Jill Walker (Treasurer), Amanda Day, Paris Lord, David Whitney and John Widdup

Executive Director:

Simon Copland

3. Receipt of proxy and voting forms

Proxy and voting forms brought to the meeting are to be handed to the chair at the beginning of the meeting

4. Apologies for non-attendance

Attendees to complete attendance sheet

5. Minutes of last general meeting held on 28 March 2023

Minutes are available on the Pedal Power ACT website (www.pedalpower.org.au > About > Governance) and available at the meeting.

- Acceptance of the minutes

6. Matters arising from the minutes

Note that the changes to the Rules at the last AGM have been implemented and available on the website (www.pedalpower.org.au/ > About > Governance).

7. Annual report and annual financial statement for 2023

Available on the Pedal Power ACT website (www.pedalpower.org.au > About > Governance) and available at the meeting.

- Presentation of the President's annual report for 2023
- Presentation of the Executive Director's annual report for 2023
- Presentation of the financial statement for the year ended 31 December 2023

Motion 7a: Adoption of the annual report for 2023

Motion 7b: Adoption of the annual financial statement for the year ended 31 December 2023

8. Guest speaker at 7:00 pm:

Hon Dr Andrew Leigh MP, Member for Fenner, Assistant Minister for Competition, Charities and Treasury, and Assistant Minister for Employment

Topic: **“Pedals of Possibility: Unleashing the Power of Two Wheels”**

9. Presentation of Pedal Power ACT annual volunteer awards

9a. The Paul Truebridge Memorial Volunteer of the Year award in recognition and celebration of the outstanding effort by a volunteer in the running of Pedal Power ACT and/or promoting cycling in the community:

Sheila Webster for her commitment to promoting Pedal Power ACT and building our profile in the community. Sheila has helped develop our stall program, been a dedicated member of the social committee, volunteers at stalls across the community, and is now working to increase sponsorship and offerings for members from bike and other stores. She has been an invaluable member of the Pedal Power ACT team over the past 12 months.

9b. Event of the Year award for the event that has been successfully conducted by volunteers and/or introduced innovations to an event (new or ongoing):

Family Friendly Bike Ride (part of Light Up Lyneham) in July 2023 organised and managed by Penny Kendall. This was our first family friendly ride for the year. Penny's organisation brought together families from across the community in a safe and enjoyable way. She got more people on bikes, with long term benefits for our community.

9c. Annemarie Driver Memorial Leadership award for the volunteer who has been a prominent and successful leader in some aspect of Pedal Power ACT activities:

Mike Watson for the extraordinary amount of work he has undertaken as part of the Project Velograph in the ACT that collected data from devices attached to peoples' bicycles that record the distance to overtaking vehicles as they rode around. The data is to be used to give insights into the safety of our roads for people riding bikes.

9d. Volunteer Service Recognition awards in recognition of giving excellent service to Pedal Power ACT and/or the cycling community in general:

Louise Watson for her excellent articles in the digital Canberra Cyclist Magazine. Louise has spent hours digging into the Pedal Power ACT archives to produce articles that are fascinating, educational and entertaining and she has been interviewing people for other articles. She has been integral in rebuilding the magazine in the past twelve months.

10. Honorary Life membership

Rule 20 allows the Board to appoint to honorary life membership of Pedal Power any person who has rendered special service to Pedal Power or who has made a special contribution to the advancement of cycling to honorary life membership of Pedal Power. This appointment carries all rights, privileges and obligations of individual membership, without the payment of any membership fees for the duration of that person's life, unless the person resigns or is suspended or expelled.

The Board has appointed Rosemary Dupont as an honorary life member.

11. Election of Board members

The Board consists of up to six Members and up to two other persons, who may or may not be Members, if co-opted by the Board at a Board meeting.

Nominations closed 29 January 2024 and the Chair may accept nominations at the meeting.

Board member elected at AGM 2021 for three years with membership expiring at AGM 2024 and offering herself for re-election:

Julie Polson

Board member co-opted by the Board during 2023 and offering himself for election:

David Whitney

Board members elected at AGM 2022 for three years with membership expiring at AGM 2025 and continuing in office:

Amanda Day

Jill Walker

Board members elected at AGM 2023 for three years with membership expiring at the 2026 AGM

John Widdup

Linda Laker

Paris Lord

Motion 11a. Election of Board members

The election of two members of the Board to serve for three years.

Nominated:

Julie Polson

David Whitney

(Biographies are in Attachment A, at the end of the agenda)

12. Election of President

The President is elected for one year from amongst those continuing on the Board and elected at the meeting.

Rule 43 says 'A member may not hold the office of President for more than three consecutive years'.

Motion 12a. Election of President

The election of the President for one year from those elected to the Board (continuing and at this AGM).

Nominated:

David Whitney

(Biography is in Attachment A at the end of the agenda)

13. Appointment of public officer

Luke Wensing is currently the Public Officer and is prepared to continue in that role.

14. Motions on notice

Substantive motions that are not on notice cannot be addressed.

15. Close AGM

16. Open discussion session

17. Close discussion session and retire for refreshments

Board nominee biographies



Julie Polson

Julie Polson is a casual cyclist and is keen to promote cycling to females. She has been on the Pedal Power ACT Board since late 2018 and President for the last two years. Julie had an extensive career in the Federal Government as a senior executive working in the fields of information technology, data analysis, finance, and policy. She has a wealth of knowledge to offer Pedal Power, enjoys meeting people and working as part of a team. Julie will continue to work to ensure Pedal Power operates to obtain the best outcomes for its members.



David Whitney

David enjoyed his career working in arts and cultural organisations and performing arts centres in regional and remote Australia as well as capital cities. Locally he worked as Director of the Canberra Theatre and as Director of artsACT.

He has direct experience with community and member based boards both as a member and through his working life particularly overseeing the policy framework, governance and operational matters concerning small and large arts organisations.

David has worked closely with local, state/territory and national government agencies negotiating grants and funding submissions as well as providing policy advice and lobbying for financial and budget support.

He has served on national boards and committees which has developed a clear understanding of the role of governance and the policy framework of boards.

Since retirement, David has re-kindled his enjoyment of recreational and touring cycling and is committed to encouraging others to discover Canberra and the local region on a bicycle. He has been on the Pedal Power ACT Board since early-2024.